

Request for Information (RFI) G24-8011-59B
for Childcare Provider Tenant
Kansas City Area Transportation Authority (KCATA)
August 9, 2024

1. Introduction

The Kansas City Area Transportation Authority (KCATA) is seeking information from qualified childcare providers interested in becoming a lease paying tenant or purchasing the KCATA transit center located at 39th and Troost. This facility was established to offer childcare services and enhance access to public transit. The purpose of this RFI is to identify potential tenants who can revitalize and operate the childcare facility, providing essential services to the community and transit users. KCATA is also open to consider a potential sale of the facility to interested childcare providers.

2. Objectives

The objectives of this RFI are to:

- Identify qualified childcare providers with the capacity to operate a childcare facility under lease to KCATA at the transit center.
 - Identify qualified childcare providers with the capacity to purchase and operate a childcare facility at the transit center.
 - Gather information on the proposed operational plans, including staffing, curriculum, hours of operation, and safety protocols.
 - Understand the financial and logistical requirements from potential tenants.
 - Assess the compatibility of the proposed services and terms with the needs of the community and transit users.
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3. Facility Description

The KCATA transit center at 39th and Troost features:

- A designated area for childcare services with parking lot for staff and guests and building of 15,100 sq. ft with the following assets: Eight classrooms including two state certified infant/toddler rooms, three assembly rooms, fully equipped kitchen, and office/reception desk.
- Access to public transit routes.
- Facilities designed to meet the needs of young children, including fenced playground area, restrooms, and camera and security system measures.
- Five offices are currently used by KCATA and will be available to the tenant in 2025.

4. Submission Requirements

Interested parties are requested to submit the following information.

1. **Organization Overview:**

- Name and address of the organization.
- Contact person, title, phone number, and email address.
- Brief history and mission of the organization.
- Licenses and certifications relevant to operating a childcare facility.

2. **Operational Plan:**

- Proposed services and programs.
- Staffing plan, including qualifications and experience of key personnel.
- Hours of operation.
- Safety and security protocols.
- Curriculum and educational philosophy.

3. **Financial Information:**

- Proposed rental terms and financial expectations.
- Budget overview for initial setup and ongoing operations.

4. **Community Engagement:**

- Plans for engaging with the local community.
- Strategies for making the childcare services accessible to families using public transit.

5. **Previous Experience:**

- Examples of similar projects or facilities operated by the organization.
- References from previous or current clients.

5. Submission Process

Interested parties should send their responses electronically to bsterner@kcata.org by 5:00 pm, September 13, 2024, and copy Kristene@kcata.org. All submissions will be reviewed by the KCATA selection committee and determinations made regarding potential interviews and/or further discussions.

6. Evaluation Criteria

Responses will be evaluated based on the following criteria:

- Experience and qualifications of the organization.
- Quality and comprehensiveness of the operational plan.
- Financial stability and proposed terms.
- Alignment with community needs and transit access.
- References and past performance.

7. Restricted Communications

No person or entity submitting a proposal in response to this Request for Information, nor any officer, employee, agent, representative, relative or consultant representing such a person (or entity) may contact through any means, or engage in any discussion concerning the award of this contract with any member of KCATA's Board of Commissioners or any employee of KCATA (excluding the personnel listed in this RFI) during the period beginning on the date of proposal issue and ending on the date of the selection of a Contractor. Any such contact may be grounds for disqualification of the Proposer.

8. Additional Information

For any questions or further information regarding this RFI, please contact:

Brien Starner - Director, Community Development & Real Estate

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